दक्षिणरेलवे/SOUTHERN RAILWAY

प्रधानकार्यालय/Headquarters Office,
कार्मिकशाखा/Personnel Department,
चेन्नै/Chennai – 600 003.

सं/पी/(जीएस) No.P(GS)535/Enquiry Inspectors/Vol.V दि./Dated – 01.09.2026
(E.file.no.291304)

PCE, PCME, PCOM, PCCM, PCSTE, PCEE, PCSO, PCSC,PCMM
PFA/MAS, CCM/PM, CCM//Rates/MAS,CCM/Marketing, Claims, CPRO
SDGM&CVO, PCMM/PER, PCMD/MMC/MAS,CAO/CN/MS,MTP/MS,
CE/MTP, CPD/RE/MS, CWM/LW/PER,CW/PER,GOC & S&T/PTJ,
CEWE/PER,CSTE/CN/MS,FA&CAO/T/MAS,GM/ST/MMC/MAS,TPJ
MD/RH/PER, Sr.DPO's/DPO's/MAS, TPJ, MDU,PGT, TVC,SA
Sr.DFM/MAS,TPJ, MDU, SA, PGT, TVC, Sr.AFA/TPJ,GOC&PTJ
Sr.DSC/MAS,TPJ,MDU,SA,PGT,TVC,Sr.EDPM/MMC/MAS,MDU,EDPM/PGT
Dy.CPLO/Hqrs, Secy to GM, Dy.CE/EWS/AJJ,Sr.MPS/RPM,
Dy.CMM/GSD/PER,MSD/PER,Dy.CPO/CN/MS,Dy.CPO/CW/PER,
APO/Stores/PER,WPO/LW/PER,GOC,S&T/PTJ,SPO/RE/MS,Sr.EO/HQ/MAS,
SPO/EWS/AJJ, APO/CEWE/PER, CSTE/Proj/MMC/MAS
DGM/Law/MAS, The Chairman/RRB/MAS, TVC, GM/IRCTC/Chennai,
Addl Registrar/RCT/MAS, ERS, The Chairman/RRC/MAS,
AGM/RVNL/Chennai, Principal/ZRTI/TPJ
Secy. to GM/ICF, PCPO/ICF

Sub: Selection for filling up of One (01) post of Enquiry Inspector in Level-7 of Pay Matrix in Enquiry Organization, Headquarters, Southern Railway – reg.

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Applications are invited from eligible Railway Officials for the ex-cadre post of One (01) Enquiry Inspector in Level-7 of Pay Matrix in Enquiry Organization, Headquarters, Southern Railway.

1. **Eligibility:**

i. Staff working in Level 7 of Pay Matrix on regular basis in substantive capacity irrespective of cadre, department in Southern Railway and ICF are eligible to apply for the above post.

ii. Staff upgraded in Level-8 as per instructions of Railway Board vide RBE No. 155/2022 dated 17.11.2022 and circulated vide PBC No. 247/2022 dated 18.11.2022 will also be eligible to apply. However, if staff working in Level-8 is selected, they will join along with post in Level-8 transferred from respective department to Enquiry Organization and in lieu of Level-8 post, Level-7 post will be transferred from Enquiry Organization to respective Department as per Railway Board clarification letters dated.27.11.2025 and 04.08.2026 and circulated vide PBC No.243/2025 dated. 15.12.2025 & PBC.No.119/2026 dated. 11.08.2026.

iii. The upper age limit of the staff is 55 years and they should have completed minimum 5 years continuous service in Railways as on the date of notification.

iv. The following provisions in terms of PBC No.116/2023 shall be complied-

(a) Staff working in an ex-cadre post can be considered subject to the condition that the total period of tenure in both the ex cadre posts taken together shall not exceed five years in total, and

(b) Staff already worked in ex-cadre post can be considered subject to a minimum cooling off period of two years should be made mandatory in one ex-cadre for posting to another ex-cadre post.

V. Past record of Vigilance case would have a bearing on selection. The Staff–

a. Should have sound integrity.

b. Should have clear Vigilance history and should not have undergone any penalty in Vigilance/ SPE case.

c. Should not have undergone any penalty under DAR during the last 3 years.

2. **General Conditions:**

i. The Tenure of the post is Three (03) years, which may be extended as per extent rule on case to case basis depending on the requirement.

ii. On completion of the tenure, the Staff will be repatriated to the respective parent cadre on the Railway where he/she holds lien. However, the staff selected for the post could be repatriated at any time, on or before completion of the tenure without assigning any reason whatsoever.

iii. The Staff should have good reputation and possess good Drafting Ability and Computer Knowledge.

iv. The Staff should possess sufficient knowledge of Railway Service (Conduct) Rules and Railway Servants (Discipline and Appeal) Rules and other Codal Provisions and in their Professional Matters.

v. The Staff must be in a position to conduct enquiry independently and to submit their reports according to the prescribed time schedule.

vi. The staff must be in a position to correspond independently with various authorities in respect of conduct of enquiries.

vii The staff must be prepared to travel all over Southern Railway during the course of their tenure, whenever required.

viii. The staff who has been selected should be relieved immediately in the event of his selection as Enquiry inspector.

ix. The date of Written Test will be intimated to eligible candidates later

x. No supplementary selection will be held.

xi. Once selected, Staff will not be permitted to withdraw and refuse posting in Enquiry organization.

xii. Such of those Staff who express unwillingness after being selected, an entry will be made in the Service Register.

3. **Procedure for Submission of Application:**

i Applications should be submitted through online mode only from **04.09.2026 to 28.09.2026** at https //southernrailway gov in/srhqpb/home duly adhering to the procedures and instructions envisaged in PBC No 150/2022 dated 30/08/2022 and PBC No 232/2022 dated 07/11/2022

ii The link for the notification will be made available from **04.09.2026** in the Personnel Department internet website https:// southernrailway.gov.in/srhqpb/ home and also in the Rail net website of Southern Railway.

iii The employees willing to apply for the above post have to submit their applications through the above mentioned website in online mode only Applications received from any other mode will be summarily rejected.

iv The instructions to applicants briefing the procedures/registration of applications through online mode will be included in the website notifications for information and guidance.

v After the closing date of the application i.e., 28.09.2026, the cadre dealer/Personnel officer should login and download the applicant details in Excel Format.

vi The respective Cadre Dealer/Controlling Personnel Officer should verify the correctness of the particulars of each applicant in the downloaded excel file with Service Register and other available relevant records. After due verification, each application had to be certified in the excel file in remarks column as to eligible or otherwise without fail. The same had to be uploaded in the Website along with the covering letter, and a copy should also be forwarded in e-office on or before **08.10.2026**.

vii. **In addition, the attested copies of updated Service Registers (SRs) and APARs of the candidates for the last 3 years should also be forwarded by the concerned Personnel Officer of the respective Division/Unit to the undersigned on or before 08.10.2026.**

viii. For any enquiries, the applicants may contact the Ch.S&WI/HQ in Railway Phone number – 23016

ix. If any of the details furnished by the applicant is found to be false at a later date, he/she will be liable for action under R.S (D&A) Rules, 1968.

x. Employees should be free from DAR/vig. cases while forwarding the applications to HQ.

xi. In addition to applying through online mode, the Staff may send an ADVANCE COPY of their application by email to sreo@sr.railnet.gov.in.

a) However, it may be noted that such ADVANCE COPY of the applications will be considered for the selection only if the application of staff is received by HQ through online mode as mentioned above.

b) It is clarified that the ADVANCE COPY of the application shall not be accepted by Hand or Courier or Registered/Speed post.

4. **Selection Procedure:**

i. The Selection Process will comprise of screening of applications & suitability test. The suitability test is tentatively scheduled to be held on 16.10.2026 (eligible staff will be intimated through formal advice) and shall comprise the following: a) Written test and b) Drafting Ability/Computer Knowledge Test, Viva-Voce and Performance Grading as per last 3 years of APAR will be considered.

ii. The Questions for the Written Exam may be asked from the subjects and aspects mentioned under General Conditions.

iii. Those staff who secure a minimum of 60% marks in the Written Examination shall be called to appear for the Drafting Ability/Computer Knowledge Test and Viva-Voce.

iv. Those staff who secure a minimum of 60% marks in the aggregate, including the Written Examination, Drafting Ability/Computer Knowledge Test, Viva-Voce, Service Record (APARs), and Academic Qualification, shall be eligible for empanelment.

v. The Staff selected for the Post of Enquiry Inspector should give a written undertaking that he/she on being repatriated from Enquiry Organization will not act as Defence Assistant/Helper to any employee facing D&AR enquiry arising out of Vigilance/CBI cases for four years from the date of his /her repatriation.

5. It is requested to give wide publicity for this notification, so that eligible staff can benefit from this. As per extant Board's directives wide publicity of this Selection notification must be given among SC/ST Staff to encourage their participation. This may also be kept in view.

Enclosure: Annexure-I: Proforma for application.

(जे झर्ना सिंगर/**J Jarna Singer**)
व.का.अ.(स)/ **SPO/GenI.**
कृते प्र.मु.का.अ/.**for PCPO**

Affix
Passport
Size Photo

Annexure-I

APPLICATION FOR THE POST OF ENQUIRY INSPECTOR IN ENQUIRY ORGANIZATION/HQ/SR In Level- 7 of Pay Matrix (GP Rs.4600/-)

1. Name	
2. Designation	
3. IPAS Number	
4. Station/Division/Railway	
5. Rate of Pay/Pay Matrix Level/GP	
6. Date of Birth	
7. Date of Appointment to Railway	
8. Date of Retirement	
9. Date of entry into Present Grade	
10. Date of entry into the Ex-cadre post (if working in Ex-cadre post)	
11. Date of entry into the Ex-cadre post and date of repatriation to cadre post (if already worked in Ex-cadre post)	
11. Educational Qualification	
12. Technical Qualifications	
13. Languages Known a) To write b) To read c) To speak	
14. Mobile No.	
15. e-Mail Address	
16. Whether previously worked as Enquiry Inspector	**Yes / No**
17. Whether undergone any penalty in Vigilance/ SPE/ Other DAR cases during the last Three (03) years.	**Yes / No** **If yes details -**

DECLARATION

I hereby declare that the particulars given in this application (Column 1 to 17) are true, complete and correct to the best of my knowledge and belief. In the event of any particulars being found false or incorrect or ineligibility being detected any time, I am liable to be taken up under D&AR.

Date:

Signature of the Applicant

For office use

It is certified that the particulars given by the applicant Shri/Smt.....Designation..... is true according to records and no D&AR/Vig/SPE/ Other DAR case is pending against him/her.

Signature of the Official-in-charge