

INSTRUCTIONS FOR ONLINE APPLICATION

Link for applying online -<http://www.srhqpb.in>->

Instructions to Candidates

- (i) The willing Retired Non-Gazetted railway staff will have to click on the link **(Reengagement of Retired Non-Gaz. Staff as Chief Law Assistant)**. The link will lead to the application format in which the Retired Staff need to fill up the required particulars.
- (ii) The application format has to be filled up very carefully and only after complete satisfaction that the application has been filled correct, then the retired staff should register. No further changes could be made in the application form on completion of the registration.
- (iii) After registration, a unique application number will be allotted to the Retired staff and the staff should download and take a print of the filled in application form in PDF format from the portal.
- (iv) In the print out, latest photograph of the staff should be affixed in the space provided and his/her signature should be affixed in the space provided.
- (v) **The application completed in all respects, PPO Copy, Service Certificate, Passport Size Photographs, APAR's for the last 5 years preceding their Date of Retirements & any other relevant documents sought should be scanned and uploaded in the portal.**
- (vi) The retired staff can thereafter login either by using 11-digit IPAS Number or **"Application number & date of birth"** for uploading the above scanned copies of the documents by using the **"Upload the application"** option in the portal.
- (vii) The retired staff can also download the acknowledgement for submission of his/her application. The retired staff may use the unique application number to track the status of his application/ instructions later on.
- (viii) For any assistance required with regard to the above, **Shri. M. Karthick, Ch.S&WI/PCPO/O/MAS** may be contacted in **9003160626** during office hours only.

  
21/6/25

(Notification Letter No. dated 13/05/2025)

**Basic Details**

Service Details

Contact Details

Other Details

Basic Details

Employee/PF No. (11-digit)

HRMS ID

PPO No

PPO Date:

dd-mm-yyyy



Name of the Employee

Father Name

Date of Birth

dd-mm-yyyy



Date of Appointment

dd-mm-yyyy



Date of Retirement/VR/Resignation

dd-mm-yyyy



Gender

Male  Female

Community

UR  OBC  SC  ST

AADHAAR No

PAN No.

Basic Details

**Service Details**

Contact Details

Other Details

Service Details

**Last Pay Level**

Select Pay Level



**Last worked Division/Unit**

Select Division/Unit



**Last worked Department**

Select Department



**Designation**

Designation ...

**Last Pay Drawn**

**Pension drawn as on 01.01.2025**

**Last Office**

**Last Station**

Previous

Next

# Application for Re-engagement of Retired Railway Officers as

(Notification Letter No. dated 13/05/2025)

Basic Details	Service Details	<b>Contact Details</b>	Other Details
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Contact Details

<b>Permanent Address</b>	<b>Permanent Pincode</b>
<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Same as Permanent Address	
<b>Address for Correspondence</b>	<b>Pincode</b>
<input type="text"/>	<input type="text"/>
<b>Mobile No.</b>	<b>e-mail ID</b>
<input type="text"/>	<input type="text"/>

# Application for Re-engagement of Retired Railway Officers as

(Notification Letter No. dated 13/05/2025)

Basic Details

Service Details

Contact Details

**Other Details**

Other Details

## Education / Technical Qualification

Multiple Degrees & other Courses may be entered and separated by comma (i.e., BA, MA, Dip. in PM)

### Knowledge in Computer?

Yes  No

### Knowledge in AutoCad?

Yes  No

### Knowledge in Hindi?

Yes  No

### Degree in Mechanical Engineering

Yes  No

### Applying for the Posts:

#### Post Preference 1:

Select Preference1



#### Post Preference 2:

Select Preference2



Upload the self-attested copies of the APARs for the last five years by selecting suitable Financial years below:

Upload the self-attested copies of the APARs for the last five years by selecting suitable Financial years below:

APAR-1:

Select APAR - 1 ▼ Choose File No file chosen

APAR-2:

Select APAR - 2 ▼ Choose File No file chosen

APAR-3:

Select APAR - 3 ▼ Choose File No file chosen

APAR-4:

Select APAR - 4 ▼ Choose File No file chosen

APAR-5:

Select APAR - 5 ▼ Choose File No file chosen

I hereby declare that I have not been taken up under DAR in the last five years of my service.

I hereby enclose self-attested copies of the APARs for the last five years.

I hereby declare that the information furnished above is true to the best of my knowledge and I am liable for punitive action, if found false/incorrect. I also declare that I have gone through the terms and conditions laid down in the Board's letter dated 15.10.2024 (RBE 96/2024) and in the above notification.

Previous

Register

Reset