



SOUTHERN RAILWAY

Headquarters Office,
Personnel Department,
Chennai – 600 003.

No. P(G)532/XII/Schools/Vol.II

Date: 12.06.2026.

DGM Co-ordination & Secretary to GM for kind information of GM,
PS-I to AGM for kind information of AGM
DRM/MAS, PGT, TPJ, MDU, TVC, SA,
Sr.DPO/MAS, PGT, TPJ, MDU, TVC, SA,
Principal/ RHSS/ PER, MDU, Principal/RSSS/ED & Principal/RHS/PTJ.
HM/RHSS/PER & PGT, HM/RHS/GOC.
APO/ S&T/PTJ.

Sub:-Selection for promotion from Group “C” to Group “B” Service for
the post of Head Master/Head Mistress in Pay Level-10 of VII PC.

Ref : This Office Notification No.P(G)532/XII/Schools/Vol.II dtd.09.06.26

Further to this Office Notification dated 09.06.2026 notified for the post of
HM, the revised “Main” & “Reserve” list of eligible PGT teacher as on 01.01.2025,
duly deleting the names of the teachers who have retired after 01.01.2025 is
enclosed as **Annexure-“A”**.

Please note and notify to all eligible employees.

All other terms and conditions stipulated in the Notification dated 09.06.2026
holds good.

MURUGANANTHAM
SUNITHA

Digitally signed by
MURUGANANTHAM SUNITHA

(M. SUNITHA)
Senior Personnel Officer/Gaz
for General Manager

Copy to: PCPO, CPO/A, CPO/G, CPO/IR

Dy.CPO/Trg, HQ,IR&W & Co-ordination
SPOs/Gaz, T,M&E, SM, Genl & APO/Welfare,IR & Trg,
Dy.Chief Enquiry Officer/HQrs, Dy.CPLO/Hqrs
GS/SRMU, DREU, NFIR, SROA, SRPOA, AISCSTREA & AIOBCRE

Annexure 'A'**Main List**

List of Eligible Post Graduate Teacher of Railway School in Level-8 to be considered for Selection to the post of Head Master in Level – 10 in VII PC based on provisional consolidated seniority list published vide letter No.P(W)612/XIV/RS/Misc/Vol.VI dated 02.01.2025 & APO/Welfare ltr No.P(W)443/XIV/RS/Misc/Vol.III dated 22.12.2025.

S.No	Name S/Shri/Smt.Ms	Present Station	Comm.	D.O.B	Discipline	Date of entry in PGT	Whether PwBD (Yes or No)
1	J.Henry Philomen Royan	RHSS/PER	UR	25.06.69	Commerce	13.08.1999	No
2	Joby Joseph	RHSS/PGT	UR	05.11.77	Physics	22.11.2002	No
3	E.Rajesh	RHSS/PGT	SC	31.05.77	Chemistry	28.11.2002	No
4	A.Paul Sekar	RHSS/MDU	SC	20.01.72	Tamil	24.11.2005	No
5	N.Sudhamathi	RHSS/PER	UR	09.01.68	Physics	04.04.2009	No
6	N.Mohanan	RHSS/PGT	UR	06.02.68	Hindi	03.12.2009	No
7	S.Subramaniam	RHSS/MDU	UR	09.01.68	Tamil	11.01.2010	No
8	C.R.Gowri	RHSS/PER	UR	05.07.70	Economics	10.10.2011	No
9	Maruti Kannaiknavar	RHSS/PGT	ST	21.07.74	English	03.09.2012	No
10	T.Kavitha	RHSS/PER	UR	20.11.83	Physics	10.04.2013	Yes (LD-OL)
11	M.Manimegala	RHSS/MDU	SC	26.02.72	Maths	07.03.2014	No
12	T.Shabilesh	RHSS/MDU	OBC	03.05.80	Physics	04.03.2014	No
Reserve List							
13	Sanwal Ram Meena	RHSS/PGT	ST	02.10.88	Biology	29.12.2015	No
14	P.Venkatachalam	RHSS/PER	SC	24.06.77	Biology	29.09.2016	No
15	T.Velmurugan	RHSS/PGT	SC	05.03.68	Commerce	04.02.2019	No
16	Mallagonda	RHSS/PGT	ST	01.06.80	Economics	14.08.2019	No
17	S.Sahaya Felix	RHSS/PGT	OBC	23.11.83	Maths	24.11.2021	No



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No. P(G)532/XII/Schools/Vol.II

Dated: 09.06.2026

DGM Co-ordination & Secretary to GM for kind information of GM,
PS-I to AGM for kind information of AGM
DRM/MAS, PGT, TPJ, MDU, TVC, SA,
Sr.DPO/MAS, PGT, TPJ, MDU, TVC, SA,
Principal/ RHSS/ PER, MDU, Principal/RSSS/ED & Principal/RHS/PTJ.
HM/RHSS/PER & PGT, HM/RHS/GOC.
APO/ S&T/PTJ.

Sub:-Selection for promotion from Group “C” to Group “B” Service for
the post of Head Master/Head Mistress in Pay Level-10 of VII PC.

- 1) It is proposed to conduct a Selection for promotion to the post of Head Master (Group “B”) in Pay Level-10 in Miscellaneous Cadre.
- 2) (i) The vacancies assessed are as follows:-

UR	SC	ST	Total	PwBD
02	01	01	04	01 {clause (a) of Low vision (LV)}

(ii) The PwBD vacancy is earmarked for clause (a) as per DoP&T's Office Memorandum dated 17.05.2022 with functional classification as Low Vision in terms of Railway Board's letter dated 14.11.2022 (PBC No. 242/2022).

Registration of online application for expression of willingness/ unwillingness	Date of Opening	11.06.2026
	Date of Closing	25.06.2026
Last date for forwarding the online applications received by Personnel Officers concerned to Headquarters.		01.07.2026

(iii) In terms of Railway Board's letter No.E(GP)72/4/15 dated 27.05.1976, **there is no written examination for Selection to the posts of Head Master**, the Suitability will be adjudged by Viva-voce and record of service only. The date, time and venue will be advised shortly. The notification should be brought to the notice of all the employees, both Main and Reserve list under clear acknowledgement and the same should be retained by the respective Division/Unit.

- 3) In terms of Railway Board's letter No.E(GP)72/4/15 dated 27.05.1976, the marks should be awarded to employees on the following basis.

Description	Maximum marks	Qualifying marks
Record of Service	50	30
Viva Voce	50	30
Total	100	60

4) Eligibility:-

- (i) Post Graduate Teacher who have completed three years regular service as on **01.01.2025** in the grade after appointment thereto on a regular basis.
- (ii) The list of Post Graduate Teacher who are eligible to apply for the HM Selection as on 01.01.2025 is enclosed as **Annexure-“A” (Main & Reserve list)**.
- (iii) Eligible employees whose name appear in Main List and also Reserve list (Annexure “A”) **should express their willingness/unwillingness for the Selection to the post of HM through Online in the link <https://southernrailway.gov.in/srhqpb/home/>**
- (iv) Employees are advised to carefully read all the related instructions and information available on the official websites of sr.railnet.gov.in, sr.indianrailways.gov.in, srhqpb.in before filling up the application online.
- (v) The respective cadre dealer/ controlling Personnel Officers should download (Excel Sheet) the particulars of the applicants and verify the correctness of the particulars with the Service Registers and other available relevant records. After due verification, the corrected data in Excel format duly indicating the corrections carried out in the remarks column and certified by the cadre controlling Personnel Officers may be uploaded in the website and the same may also be forwarded to the undersigned as e-receipt **on or before 01.07.2026**.
- (vi) The Excel sheet received without such certification will be summarily rejected and the responsibility will be fixed for such incorrect or incomplete certification.
- (vii) Staff who are on deputation, Training, Leave/Sick should also be notified of the selection. Representations received on late receipt should not be entertained and the same should be disposed of at the Divisional /Unit level, rejecting them and no need to correspond with Headquarters. Sr. DPOs/DPOs/APOs are advised to take special efforts to obtain the online willingness/unwillingness of the employees working under their control.
- (viii) The genuineness of the Community Certificate of the reserved community employees attached with the application may be verified by the cadre controlling Personnel Officer before forwarding the online application to Headquarters. If any of the community certificate, is under investigation the details of such cases may be advised to this office.

- (ix) The details of court cases, if any, against the seniority of the substantive status of the employees mentioned in **Annexure- 'A'** may be advised separately to this office drawing the attention of SPO/Gaz./HQ/MAS on or before **01.07.2026**.
- (x) Particulars of employees who are under suspension or undergoing Penalty of reduction to lower grade or any departmental proceedings have been initiated for major penalty, should be sent in a sealed cover addressed to SPO/Gaz./HQrs.
- (xi) In the event of any employee (Main/Reserve list) belonging to reserved community happens to be promoted against unreserved post, his/her promotion will be subject to the outcome of main SLP(C)4831 of 2012 and Contempt Petition (C) No.314 of 2016 filed in the same SLP pending before the Hon'ble Apex Court.
- (xii) Those employees who are eligible will be subjected for Medical Examination as per Para 530 (b) of Indian Railway Medical Manual and those who are declared Medically **FIT** for Group "B" service will only be called for viva-voce test in terms of Railway Board's letter No.E(GP) 80/2/8 dated 31.10.1991.
- (xiii) Personality, Address and Qualities of Leadership will be assessed at the Viva-Voce test. Marks of record of service will be given on the basis of APARs and relevant service records. Intergrity of character will receive special consideration.
- (xiv) The panel will be formed consisting of employees who qualify in the Selection, corresponding to the number of vacancies for which selection is held. Employees securing grading as "Outstanding" will be placed on top followed by those securing grading as "Good" inter-se-seniority within group being maintained.

5) How to apply:

- (i) Detailed instructions for filling up the online application is available in the web portal and also enclosed herewith as **Annexure -I**. Volunteers should apply for the post **ONLINE** by visiting the official website <https://southernrailway.gov.in/srhqpb/home/>
- (ii) Volunteers are advised to carefully read the entire instructions and information available on the official websites of **sr.railnet.gov.in** and <https://southernrailway.gov.in/srhqpb/home/> before filling up the application online.
- (i) The applications received will be treated as "Invalid/Ineligible" on the following grounds:-
 - (a) **Unsigned application.**
 - (b) **Application without affixing latest photograph.**
 - (c) **Application without verification and certification by Supervisory /Controlling official.**
 - (d) **Any other reason involving violation of extent instructions, as deemed fit.**

- (iv) Applicants must note that, if any information furnished by him/her is false or misleading, the application/candidature is liable for rejection and action will be initiated under D&AR rules.

6) The tentative Selection calendar for the above Selection is as under:-

Particulars		Date
Registration of online application- for expression of willingness/ unwillingness	Date of Opening	11.06.2026 10.00 hrs
	Date of Closing	25.06.2026-23.59 hrs
Last date for receipt of online application at Headquarters from respective units		01.07.2026
Alert notice for Medical examination		09.07.2026
Date of Viva voce		23.07.2026
Publication of Panel		07.08.2026

7) Instructions to the forwarding Cadre Controlling Officials:

The respective cadre dealer / controlling Personnel Officers should verify the correctness of the particulars of each application with the Service Register and other available relevant records. After due verification, each online application has to be certified regarding the eligibility and forwarded online with remarks, if any.

In addition, an excel file containing all the relevant details of all applications should also be downloaded from the portal. The downloaded excel data file should also be verified and corrections, if any, has to be carried out duly indicating the same in the remarks column. The same has to be uploaded in the portal and also forwarded in e-office to the undersigned as e-receipt **on or before 17.00 hrs of 01.07.2026**

It may be strictly ensured that only the applications which are found eligible to be forwarded to Headquarters.

The relevant data in Excel Sheet received without such certification will be summarily rejected and the responsibility will be fixed for such incorrect or incomplete certification.

If applicants are undergoing penalty of reduction to lower grade etc. or under suspension or any departmental proceedings have been initiated for major penalty or any RPUP cases are pending, the particulars of such employees should also be advised with full details to Dy.CPO/Gaz/HQ in a sealed cover. It is the responsibility of the Personnel Officer of Division/Unit concerned to certify the correctness of the eligibility of candidates as per the conditions laid down in the notification.

- 8)** The applicants shall be in contact with their Headquarters office at frequent intervals for any updates. For inquiries, they may contact the following Railway phone numbers.

SPO/Gaz. : 22533 Ch. OS/Gaz : 22710

9) Keeping ready the updated SRs and APARs:

The original updated SRs and APARs for the last five years of all the applicants who have applied (along with the acknowledgement of the employee for having received the copies of APAR for each year) may be kept ready by the Controlling Officer concerned for immediate transmission to this office whenever called for.

- 10)** Wide publicity may be given to this notification.

- 11)** Please acknowledge the receipt of this letter with date without fail.

- 12) The last date for applying through online by employee is 25.06.2026 at 23:59 hrs.**

Encl.: Annexure-“A”

MURUGANANTHAM
SUNITHA

Digitally signed by
MURUGANANTHAM SUNITHA

(M. SUNITHA)

Senior Personnel Officer/Gaz
for General Manager

Copy to: PCPO, CPO/A, CPO/G, CPO/IR

Dy.CPO/Trg, HQ,IR&W & Co-ordination

SPOs/Gaz, T,M&E, SM, Genl & APO/Welfare,IR & Trg,

Dy.Chief Enquiry Officer/HQrs, Dy.CPLO/Hqrs

GS/SRMU, DREU, NFIR, SROA, SRPOA, AISCSTREA & AIOBCREA

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S.No	Name (S/Shri/Smt/Ms)	Present Station	Comm.	D.O.B	Discipline	Date of entry as PGT	Whether PwBD (Yes or No)
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18	S.Sahaya Felix	RHSS/PGT	OBC	23.11.83	Maths	24.11.2021	No
19	N.Zehra Begam	RHSS/MDU	UR	08.12.65	Chemistry	14.12.2021	No

INSTRUCTIONS FOR ONLINE APPLICATION

Link for applying online - <https://southernrailway.gov.in/srhqpb/home/>

Instructions to Candidates: -

- i) The **willing & unwilling** employees will have to click on the link. The link will lead to the application format in which the candidate needs to fill up the required particulars.
- ii) The application format has to be filled up carefully and after the employee is satisfied that all the particulars have been correctly filled up, he/she should register. Once registered, the employee will not be able to make any change in the application.
- iii) After registration, a unique application number will be allotted to the employee and the employee should download and take a print of the filled in application from the portal in PDF format.
- iv) In the print out, latest photograph of the employee should be affixed in the space provided and his/her signature should be affixed in the space provided.
- v) In the above application, the photograph should be attested by the controlling supervisor / official and the application should be forwarded by the controlling supervisor/official affixing signature duly mentioning the name, designation along with the seal of the forwarding supervisor / official.
- vi) **The application complete in all respect duly forwarded by the Controlling supervisor / official, Education Qualification certificate from recognised university (UG/PG etc.) & any other relevant documents, should be scanned as a single PDF and uploaded in the portal after obtaining Competent Authority's approval.**
- vii) Employee can thereafter login either by using "IPAS number & date of birth" or "Application number & date of birth" for uploading above scanned copies by using the "Upload the application" option in the portal.
- viii) Employee can also download acknowledgement for the submission of his/her application. The employee may use the unique application number to check the status of his application/ instructions later on.
- ix) For any assistance with regard to the above, the under mentioned Helpline Number may be contacted during office hours:

Name	Designation	Helpline Number
Shri D.Sugumar	S&WI	9003160639

Instructions to Personnel Department Officer:-(i) The access to the online application at the stage of scrutiny and further forwarding will be restricted to the officials granted user rights at the level of Dealer(s), Personnel Officer/ Divisional Officer etc.

(ii) The user rights and passwords already provided may be utilized.

(iii) The respective cadre dealer / controlling Personnel Officer should verify the correctness of the particulars of each application with the Service Register and other available relevant records. After due verification, **each online** application has to be certified and forwarded online with remarks, if any. In addition an excel file containing all the relevant details of all application should also be downloaded. The downloaded excel data file also has to be verified and corrections, if any, has to be carried out duly indicating the same in the remarks column without fail. The same has to be uploaded in the website along with the covering letter, the same should be forwarded in e-office to the undersigned as e-receipt on or before **17:00 hrs of 01.07.2026**

(iv) The Personnel Officer concerned should reject the ineligible application duly specifying the reason for rejections.

(v) Divisions and units may set up **suitable helpline and give wide publicity** to the same along with details including mobile number of the person who can be contacted for any assistance.